

13 November 2009

CERTIFICATE IV IN TRAINING & ASSESSMENT - TAA40104

IOGTA is seeking expressions of interest for training in the above qualification in partnership with **Crossbow Consultancy** during early December 2009.

The trainer will be Mandi Ryan. This qualification is designed to reflect the role of team leaders and supervisors in the industry sector. Expressions of interest close **Monday 23 November 2009**.

Certificate IV in Training & Assessment (TAA40104) – consists of 15 Units of competency - 12 core & 3 electives

1. TAAASS401C Plan and organise assessment
2. TAAASS402C Assess competence
3. TAAASS403B Develop assessment tools
4. TAAASS404B Participate in assessment validation
5. TAADEL401B Plan and organise group-based delivery
6. TAADEL403B Facilitate individual learning
7. TAADEL404B Facilitate work-based learning
8. TAADES401B Use Training Packages to meet client needs
9. TAADES402B Design and develop learning programs
10. TAAENV401B Work effectively in vocational education and training
11. TAAENV402B Foster and promote an inclusive learning culture
12. TAAENV403B Ensure a healthy and safe learning environment
13. TAADEL402B Facilitate Group Based Learning
14. TAALLN401B Address language, literacy and numeracy issues within learning and assessment practice
15. TAADEL301C Provide training through instruction and demonstration of work skills

Please find below, the proposed schedule and cost:

Date	Time/Day	Course Fee	Resources Fee	Other Fees	Total Cost
1-18 Dec 2009 (does not include weekends)	15:00-21:00 Starting Tuesday 1/12/09 and continuing M-F until Friday 18 December 2009	\$513.00	\$160.12	\$1,719.38	\$2,392.50

Please note: costs outlined above are subject to change based on the number of enrolments and may increase or decrease.

Please register your interest by 23 November 2009!

**Call us now:
08 9164 7220**



COMMUNITY ENGLISH - SHORT COURSE



IOGTA invites expressions of interest from people who wish to improve their written and spoken English - Course details to be advised.

IOGTA will be using the Dept of Education and Training (NSW) Adult Migrant English Service curriculum and materials.

For information or for any other questions, please contact IOGTA on 91647220: Tio Ext. 28, Jody Ext. 27 or Catherine Ext. 29.

Skills Recognition is a term used to describe a number of assessment processes that formally recognise the competencies (skills, knowledge and attitudes) an individual has acquired through formal or informal learning, work experience and life experience. Here at Indian Ocean Group Training Association, we are qualified to assess your current skills.

Recognition of Qualifications Issued by Other RTOs: We recognise AQF (Australian Qualifications Framework) qualifications & statements of attainment issued by other Registered Training Organisations. *Contact Glenda Maberly on 9164 7220 Ext 23 for more details.*

THE AUSTRALIAN GOVERNMENT HAS MADE AN INVESTMENT IN THIS PROJECT.